



Ferring Funtime Community Pre-school

NOTIFICATION OF LEAVING FORM

You are required to provide us with at least 6 weeks' notice of withdrawing your child. If insufficient notice is given you will be responsible for the full fees for your child for 6 weeks from the date of notice. Please refer to our terms and conditions for full details.

A final invoice will be issued reflecting the fees chargeable for the remaining period that your child attends - together with any previously invoiced amounts which remain outstanding.

I confirm thatwill be leaving Ferring Funtime.

Their last day of attendance will be onand hereby give the required 6 weeks' notice. The six week period ends on:

Name of parent/guardian:

Signed: Date:.....

Because we are always seeking to develop and improve our services we would be grateful for a response to the below questionnaire. All feedback is treated confidentially and is greatly valued.

Leavers Questionnaire

How long has your child attended Ferring Funtime Community Pre-school?

Reason for leaving?

.....

Overall, are you happy with the service? Yes No

Comments:

Section 1: Quality of Care and Support

	Strongly Agree	Agree	Neither Agree or Disagree	Disagree	Strongly Disagree
My child is happy at pre-school.					
My child enjoys the activities at pre-school.					
I am happy with the quality of care my child receives.					
Children are consulted about their likes and dislikes.					
My child is supported to fully meet their potential.					
Children's interests are taken into account.					
There are a wide range of activities to meet my child's needs.					
My child is encouraged to be healthy.					
I am aware of the setting's safeguarding policy.					
I am aware of what to do as a parent, if I have concerns for a child.					
I receive regular communication from pre-school staff about my child.					
I receive regular communication from pre-school about events.					
I feel happy approaching staff for help and support.					
I feel comfortable approaching staff to talk about my child's needs.					

Comments:

Section 2: Quality of Environment

	Strongly Agree	Agree	Neither Agree or Disagree	Disagree	Strongly Disagree
The pre-school is kept clean, bright and in good order.					
The pre-school is a safe place for children to attend.					
The setting is stimulating for children.					
The pre-school is well equipped.					
The Families Noticeboard is accessible and easy to understand.					

Comments:

Section 3: Staffing

	Strongly Agree	Agree	Neither Agree or Disagree	Disagree	Strongly Disagree
Staff treat children well.					
Parents' opinions and suggestions are valued.					
Staff keep me well informed of my child's progress.					
Staff are approachable and make time to listen to my concerns.					
I am confident that staff are well qualified.					
I know if my child is struggling they are being helped appropriately.					
I am confident that staff will do their best to protect children from harm.					
The staff are happy to work well together.					
Staff deal with my concerns appropriately.					

Comments:

Section 4: Quality of Management and Leadership

	Strongly Agree	Agree	Neither Agree or Disagree	Disagree	Strongly Disagree
The Manager is approachable and helpful.					
I am treated like a partner in my child's education.					
I get the chance to speak openly about anything that concerns me.					
Staff make an effort to explain what happens in pre-school.					
The pre-school team is lead well and work well together.					

Comments:

Are there any suggestions you have about how we can improve our service?

Comments:

Are there any further comments you would like to make about Ferring Funtime Community Pre-school.

Comments:

Thank you for taking the time to complete our questionnaire.