



Ferring Funtime Community Pre-school

Person Specification – Level 3 Early Years Practitioner

	Essential	Desirable	Method of Assessment
Qualifications and Training			
<ul style="list-style-type: none"> NVQ Early Years Care and Education Level 3 GCSE English or equivalent First Aid Health & Safety Qualification Child Protection 	<ul style="list-style-type: none"> ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ ✓ 	Application Form and Certificate
Experience			
<ul style="list-style-type: none"> Previous experience of working in a pre-school Previous experience of curriculum planning Previous experience of completing child development records 	<ul style="list-style-type: none"> ✓ ✓ 	<ul style="list-style-type: none"> ✓ 	Application Form and Interview
Knowledge / Skills			
<ul style="list-style-type: none"> Knowledge of Early Years Foundation Stage Knowledge of legal obligations involved with the running of a pre-school Knowledge of COSHH Ability to use pc and association software Good written and verbal communication skills Interpersonal skills at all levels including children, parents, staff & committee Ability to work in a team Ability to demonstrate competency in implementing appropriate safe and creative activities for pre-school children Ability to plan, organise and evaluate 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ ✓ 	Application Form and Interview
Personal Qualities			
<ul style="list-style-type: none"> Commitment to offer safe, high quality education and care for pre-school children Honest / Reliable / Punctual Approachable and Fair Friendly, open manner Flexible 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ 		Interview



<ul style="list-style-type: none">• Able to cope with physical and mental demands of the job• Interest in children development• Smart appearance	✓ ✓ ✓		
Motivations / Expectations			
<ul style="list-style-type: none">• Willingness to undertake training• Ability to demonstrate an understanding of equal opportunities• Understanding of the importance of confidentiality	✓ ✓ ✓		Interview