

## **Family registration – frequently asked questions**

### **What do we do with the information we collect?**

- We use it in an anonymous form to build up a picture of the local community and inform service planning.
- We use your address details to keep you updated with information about your local children and family centre and the services it offers.
- We provide information in an anonymous form to the government and other partner agencies helping them to build up a picture of local /national needs.
- As we are part of West Sussex County Council we may use your children's details to ensure that school admissions data is correct.

### **Why do you need to ask all these health questions?**

- We are trying to build up information about the local community to enable us to decide what services we should be concentrating on providing.
- We know for example that higher rates of breastfeeding give children a healthier start in life which leads to better health in later life and even improved capacity to learn.

### **Do we share any detailed information?**

- We would normally only share your personal information beyond your name and address with partner agencies to enable them to carry out the delivery of a service that you have chosen to access via the children and family centre.
- We may use the personal information to send mail outs to for example to all smokers signposting them to NHS stop smoking support.
- All computer records are kept in West Sussex County Council secure IT systems and are not accessed except by centre staff and database managers.
- We will need to share information if a child safeguarding issue arises.

### **Can I see what information you hold about me?**

- Yes you can ask your local centre for a printout at any time.

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